# Directory of Personnel Services

**Department of Physics and Astronomy**

<table>
<thead>
<tr>
<th>Name</th>
<th>Function</th>
<th>Room</th>
<th>Phone</th>
<th>Alt #</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carleton DeTar</td>
<td>Chair</td>
<td>201-B JFB</td>
<td>1-3538</td>
<td>1-7357</td>
<td><a href="mailto:detar@physics.utah.edu">detar@physics.utah.edu</a></td>
</tr>
<tr>
<td>Harold Simpson</td>
<td>Facilities Director</td>
<td>301 SP</td>
<td>1-3839</td>
<td>244-1017</td>
<td><a href="mailto:hsimpson@physics.utah.edu">hsimpson@physics.utah.edu</a></td>
</tr>
<tr>
<td>Ed Munford</td>
<td>Machine Shop Manager</td>
<td>116 JFB</td>
<td>1-6697</td>
<td></td>
<td><a href="mailto:edm@physics.utah.edu">edm@physics.utah.edu</a></td>
</tr>
<tr>
<td>James Norwood</td>
<td>Stockroom Manager</td>
<td>114 JFB</td>
<td>1-6063</td>
<td></td>
<td><a href="mailto:stockroom@physics.utah.edu">stockroom@physics.utah.edu</a></td>
</tr>
<tr>
<td>Matt DeLong</td>
<td>Electron Microscopist</td>
<td>329 JFB</td>
<td>1-7462</td>
<td>580-7246</td>
<td><a href="mailto:delong@physics.utah.edu">delong@physics.utah.edu</a></td>
</tr>
<tr>
<td>Zhiheng Liu</td>
<td>Senior Engineer - Laser Institute</td>
<td>192 INSCC</td>
<td>1-7001</td>
<td></td>
<td><a href="mailto:zhliu@physics.utah.edu">zhliu@physics.utah.edu</a></td>
</tr>
<tr>
<td>Kathrine Skollingsberg</td>
<td>Public Relations Associate</td>
<td>321 JFB</td>
<td>5-0182</td>
<td></td>
<td><a href="mailto:kathrine@physics.utah.edu">kathrine@physics.utah.edu</a></td>
</tr>
</tbody>
</table>

*Interface with all utilities, maintenance and construction projects; Technical Facilities supervision; safety concerns, etc.*

*Training and supervision of Student Shop users; Primary point of contact for design, fabrication and repair of research equipment.*

*Shipping & receiving, special orders, maintenance of stocks & supplies & materials*

*Electron microscopy training and operations; Interface with all utilities, maintenance and construction projects for INSCC; OELM supervision; safety concerns, hazardous materials shipping and disposal.*

*Laser Institute training and equipment service; near-field microscopy; electron microscopy and e-beam lithography training and operations*

*Advertising print design, conferences, public outreach activities, web design and updates*
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</tr>
</thead>
<tbody>
<tr>
<td>Ben Bromley</td>
<td>Associate Chair</td>
<td>330 INSCC</td>
<td>1-8227</td>
<td></td>
<td><a href="mailto:bromley@physics.utah.edu">bromley@physics.utah.edu</a></td>
</tr>
<tr>
<td>Heidi Frank</td>
<td>Administrative Officer</td>
<td>201-C JFB</td>
<td>1-5697</td>
<td></td>
<td><a href="mailto:heidi@physics.utah.edu">heidi@physics.utah.edu</a></td>
</tr>
<tr>
<td></td>
<td>Auxiliary faculty reviews, chair's appointments, dean's office liaison,</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>department correspondence, faculty meetings, faculty searches, keys &amp;</td>
<td></td>
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<tr>
<td></td>
<td>electronic access, policy board, retention-promotion-tenure reviews,</td>
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</tr>
<tr>
<td></td>
<td>visas (faculty &amp; postdocs), class schedules</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jackie Hadley</td>
<td>Executive Secretary</td>
<td>201-D JFB</td>
<td>1-6861</td>
<td></td>
<td><a href="mailto:jackie@physics.utah.edu">jackie@physics.utah.edu</a></td>
</tr>
<tr>
<td></td>
<td>Colloquia, Condensed Matter seminars, graduate admissions, scholarships,</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>student records, visas (grad students)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shawn Merrill</td>
<td>Executive Secretary</td>
<td>201-A JFB</td>
<td>5-1754</td>
<td></td>
<td><a href="mailto:smerrill@physics.utah.edu">smerrill@physics.utah.edu</a></td>
</tr>
<tr>
<td></td>
<td>Awards committee, defensive driving program coordinator, HEAP/Astro</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>seminars, travel, textbooks, library</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gray Marchese</td>
<td>Clerk</td>
<td>201 JFB</td>
<td>1-6901</td>
<td></td>
<td><a href="mailto:frontdesk@physics.utah.edu">frontdesk@physics.utah.edu</a></td>
</tr>
<tr>
<td></td>
<td>Answer phones, distribute faxes, key request forms, mail distribution,</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>parking passes &amp; validations, conference room</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jordan Klepzig</td>
<td>Clerk</td>
<td>201 JFB</td>
<td>1-6901</td>
<td></td>
<td><a href="mailto:frontdesk@physics.utah.edu">frontdesk@physics.utah.edu</a></td>
</tr>
<tr>
<td></td>
<td>Answer phones, distribute faxes, key request forms, mail distribution,</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>parking passes &amp; validations, conference room</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mary Ann Woolf</td>
<td>Editorial Assistant</td>
<td>205 JFB</td>
<td>1-4246</td>
<td></td>
<td><a href="mailto:woolf@physics.utah.edu">woolf@physics.utah.edu</a></td>
</tr>
<tr>
<td></td>
<td>Bulletin boards, common exam, course evaluations, large course</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>administration, teaching assistant assignments</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Frank Misak</td>
<td>Cosmic Ray - Administrative Assistant</td>
<td>227 INSCC</td>
<td>1-6628</td>
<td></td>
<td><a href="mailto:misak@cosmic.utah.edu">misak@cosmic.utah.edu</a></td>
</tr>
<tr>
<td>Tamara Young</td>
<td>Academic Advisor</td>
<td>202 JFB</td>
<td>1-7910</td>
<td></td>
<td><a href="mailto:tamara@physics.utah.edu">tamara@physics.utah.edu</a></td>
</tr>
<tr>
<td></td>
<td>Academic Advisor for undergraduate students.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adam Beehler</td>
<td>Lecture Demonstrator</td>
<td>B8 JFB</td>
<td>1-6602</td>
<td></td>
<td><a href="mailto:beehler@physics.utah.edu">beehler@physics.utah.edu</a></td>
</tr>
<tr>
<td></td>
<td>Everything about lecture demonstrations</td>
<td></td>
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</thead>
<tbody>
<tr>
<td>Marcia Cook</td>
<td>Senior Accountant/Manager; Grants and contracts, department accounts, payroll backup, budget, troubleshooting</td>
<td>203A JFB</td>
<td>1-6374</td>
<td></td>
<td><a href="mailto:marcia.cook@utah.edu">marcia.cook@utah.edu</a></td>
</tr>
<tr>
<td>Vicki Nielsen</td>
<td>Accountant</td>
<td>203 JFB</td>
<td>5-1485</td>
<td></td>
<td><a href="mailto:vicki@physics.utah.edu">vicki@physics.utah.edu</a></td>
</tr>
<tr>
<td>Deana Young</td>
<td>Accounting Specialist; Payroll setup and management</td>
<td>203 JFB</td>
<td>1-5868</td>
<td></td>
<td><a href="mailto:deana@physics.utah.edu">deana@physics.utah.edu</a></td>
</tr>
<tr>
<td>Josh Tomlin</td>
<td>Clerk; Filing, scanning, purchasing and payroll backup</td>
<td>203 JFB</td>
<td>7-7839</td>
<td></td>
<td><a href="mailto:josh@physics.utah.edu">josh@physics.utah.edu</a></td>
</tr>
<tr>
<td>Wayne Springer</td>
<td>Computer Committee Chair</td>
<td>216 SP</td>
<td>5-1390</td>
<td></td>
<td><a href="mailto:springer@physics.utah.edu">springer@physics.utah.edu</a></td>
</tr>
<tr>
<td>Jay Norwood</td>
<td>PC Systems Administrator; All aspects of departmental personal computers, both hardware and software.</td>
<td>304-E SP</td>
<td>1-6026</td>
<td>243-5812</td>
<td><a href="mailto:norwood@physics.utah.edu">norwood@physics.utah.edu</a></td>
</tr>
<tr>
<td>Brad Hawks</td>
<td>Unix Systems Administrator; All aspects of computer networking; computer accounts, email accounts</td>
<td>304-C SP</td>
<td>5-5801</td>
<td>243-5583</td>
<td><a href="mailto:brad@physics.utah.edu">brad@physics.utah.edu</a></td>
</tr>
</tbody>
</table>

#### Research Technical Staff

Research technical staff are in a different situation because their efforts are directed solely toward one research effort rather than toward supplying services to the Department and University communities in general.

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<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>John Matthews</td>
<td>Cosmic Rays Program Manager</td>
<td>246 INSCC</td>
<td>1-3908</td>
<td></td>
<td><a href="mailto:jm@cosmic.utah.edu">jm@cosmic.utah.edu</a></td>
</tr>
<tr>
<td>Julie Callahan</td>
<td>Program Coordinator - ASPIRE</td>
<td>266 INSCC</td>
<td>5-9331</td>
<td></td>
<td><a href="mailto:julie@cosmic.utah.edu">julie@cosmic.utah.edu</a></td>
</tr>
<tr>
<td>Frank Misak</td>
<td>Administrative Assistant</td>
<td>227 INSCC</td>
<td>1-6628</td>
<td></td>
<td><a href="mailto:misak@cosmic.utah.edu">misak@cosmic.utah.edu</a></td>
</tr>
<tr>
<td>Jeremy Smith</td>
<td>Cosmic Rays Electronics Engineer</td>
<td>250 INSCC</td>
<td>1-5053</td>
<td></td>
<td><a href="mailto:jeremy@cosmic.utah.edu">jeremy@cosmic.utah.edu</a></td>
</tr>
<tr>
<td>Stan Thomas</td>
<td>Cosmic Rays Senior Engineer</td>
<td>250 INSCC</td>
<td>1-8650</td>
<td></td>
<td><a href="mailto:thomas@physics.utah.edu">thomas@physics.utah.edu</a></td>
</tr>
<tr>
<td>Gary McDonough</td>
<td>Cosmic Rays Maintenance Engineer</td>
<td>266 INSCC</td>
<td>1-7983</td>
<td></td>
<td><a href="mailto:gary@physics.utah.edu">gary@physics.utah.edu</a></td>
</tr>
</tbody>
</table>

#### Student Organization Contacts

**Graduate Student Advisory Committee (GSAC)**

<table>
<thead>
<tr>
<th>Name</th>
<th>Function</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nathan Gundlach</td>
<td>Co-Chair</td>
<td><a href="mailto:physics.gsac@gmail.com">physics.gsac@gmail.com</a></td>
</tr>
<tr>
<td>Eddie Thenell</td>
<td>Co-Chair</td>
<td><a href="mailto:physics.gsac@gmail.com">physics.gsac@gmail.com</a></td>
</tr>
<tr>
<td>Paul Bergeron</td>
<td>Chair Elect</td>
<td><a href="mailto:physics.gsac@gmail.com">physics.gsac@gmail.com</a></td>
</tr>
<tr>
<td>Gajadhar Joshi</td>
<td>Secretary</td>
<td><a href="mailto:physics.gsac@gmail.com">physics.gsac@gmail.com</a></td>
</tr>
<tr>
<td>Kevin Davenport</td>
<td></td>
<td><a href="mailto:physics.gsac@gmail.com">physics.gsac@gmail.com</a></td>
</tr>
<tr>
<td>Greg Furlich</td>
<td></td>
<td><a href="mailto:physics.gsac@gmail.com">physics.gsac@gmail.com</a></td>
</tr>
<tr>
<td>Matt Groesbeck</td>
<td></td>
<td><a href="mailto:physics.gsac@gmail.com">physics.gsac@gmail.com</a></td>
</tr>
<tr>
<td>Marzieh Kavand</td>
<td></td>
<td><a href="mailto:physics.gsac@gmail.com">physics.gsac@gmail.com</a></td>
</tr>
</tbody>
</table>

**Undergraduate Student Advisory Committee (USAC)**

<table>
<thead>
<tr>
<th>Name</th>
<th>Function</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Juan Valdez</td>
<td>Co-Chair</td>
<td><a href="mailto:juan.valdez@iechs.org">juan.valdez@iechs.org</a></td>
</tr>
<tr>
<td>Anthony Randazzo</td>
<td>Co-Chair</td>
<td><a href="mailto:acrandazz@gmail.com">acrandazz@gmail.com</a></td>
</tr>
<tr>
<td>Jacob Argue</td>
<td></td>
<td><a href="mailto:jacob.argue@gmail.com">jacob.argue@gmail.com</a></td>
</tr>
<tr>
<td>Kendall Bean</td>
<td></td>
<td><a href="mailto:kendall.bean@gmail.com">kendall.bean@gmail.com</a></td>
</tr>
<tr>
<td>Michael Olsen</td>
<td></td>
<td><a href="mailto:u0956343@utah.edu">u0956343@utah.edu</a></td>
</tr>
<tr>
<td>Shay Perkins</td>
<td></td>
<td><a href="mailto:u0999404@utah.edu">u0999404@utah.edu</a></td>
</tr>
</tbody>
</table>

### Society of Physics Students (SPS)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Office</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cole Takasugi</td>
<td>President</td>
<td>304-A SP</td>
<td><a href="mailto:u0925818@utah.edu">u0925818@utah.edu</a></td>
</tr>
<tr>
<td>Alexis Lagan</td>
<td>Vice President</td>
<td>304-A SP</td>
<td><a href="mailto:lexi1515@gmail.com">lexi1515@gmail.com</a></td>
</tr>
</tbody>
</table>

### Observatory

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Office</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paul Ricketts</td>
<td>Star Parties</td>
<td>Roof SP</td>
<td>58-SPACE <a href="mailto:observatory@physics.utah.edu">observatory@physics.utah.edu</a></td>
</tr>
</tbody>
</table>