Exam Policy

Guidelines when taking exams for this course:

- **BRING YOUR STUDENT ID.** You will not be allowed to turn in your exam without showing your University ID card.

- **You may bring any kind of notes to each exam but electronic devices with communication capabilities (smartphones, computers, tablets, etc.) will not be allowed.**

- **DO NOT BRING SCRATCH PAPER!** It will be provided for you.

- **You may use a black/blue pen or lead pencil. Be aware that no re-grades will be given for exams worked in pencil. DO NOT use anything that writes out in red, e.g., spray paint, lip stick, or transmission fluid.**

- **Make sure you know your TA's name and PRINT your NAME and STUDENT ID NUMBER at the top of EACH exam page. (Exam pages are separated for grading purposes.)**

- **Show your work clearly. Cross out false starts, and/or make liberal use of scrap paper to reserve your exam sheet to copy in your Final Answer (plus steps leading up to it). Explain concisely in words what you are doing to solve each problem. This will help the grader understand your reasoning. When appropriate use a drawing, graph or figure.**

- **When stating numerical results, GIVE THE PROPER NUMBER SIGNIFICANT DIGITS, determined according to the numerical inputs for a problem. If there is any ambiguity in the number of significant digits in an answer, USE SCIENTIFIC NOTATION. (Examples: 10000 has an ambiguous number of significant digits where as \(1.00 \times 10^4\) does not. Also, 0.123 is Ok, but so is \(1.23 \times 10^{-1}\). Note that 1.23 and 1.230 have 3 and 4 significant digits, respectively.) Failure to provide the same number of significant digits as the input values in a problem may result in a loss of points, depending on how testy the grader is.**

- **A correct answer is necessary but not sufficient to get full credit on a problem. Again, YOU MUST SHOW YOUR WORK.**

- **If you feel that am exam should be re-graded, you must petition for a re-grade BEFORE the next exam. To do so, fill out a re-grade form (available in PDF at this link) for each problem you want re-graded. Staple the re-grade form to the exam page with the problem**